Pulaski County Public Library
2012/2013

Kentucky Annual Report of Public Libraries

304 South Main Street
Somerset, KY 42501
pulaskipubliclibrary.org

Index

Pulaski County Public Library
2013 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Pulaski
A2	Estimated Population	63,593
A3	Library Name	Pulaski County Public Library

Street Address

A4	Street Address	304 South Main Street
A5	City	Somerset
A6	Zip Code	42501

Mailing Address

A8	Mailing Address	304 South Main Street
A9	City	Somerset
A10	Zip Code	42501
A12	Phone	6066798401

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	6.4
A15	Personal	7.66
A16	Motor Vehicle/Water Craft	2.42

Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C28 or C30). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B15)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$2,330,448
B2	Other	$25,521
B3	Local Government Revenue Total (B1 + B2):	$2,355,969

State Government Revenue

B4	State Aid Grant	$32,168
B5	Construction Debt-Assistance Grant	$43,000
B6	Institutions Grant	$0
B7	Other State Government Revenue	$0
B8	State Government Revenue Total (sum B4 through B7)	$75,168

Federal Government Revenue

B9	BTOP Infrastructure Grant	$962
B10	Prime Time Family Reading Time	$0
B11	Continuing Education Grant	$0
B12	Library Programming Grant	$10,800
B13	LSTA Broadband Expansion Grant	$0
B14	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$6,450
B15	Other Federal Government Revenue	$1,275
B16	Federal Government Revenue Total (sum B9 through B15)	$19,487
B17	Other Operating Revenue	$31,222
B18	Total Operating Revenue (B3 + B8 + B16 + B17):	$2,481,846

Operating Expenditures (C1 - C40)
DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	$93,063

C2	Electronic Materials Expenditures	$12,297
C3	Audiovisual Materials	$13,008
C4	Databases	$2,600
C5	Other Library Materials	$12,245
C6	Collection Expenditures Total (C1 through C5)	$133,213

Salary Expenditures

C7	Library Director	$53,055
C8	Other Library Personnel	$592,144
C10	Salary Expenditures Total (C7 + C8)	$645,199

Fringe Benefits

C11	Required Fringe Benefits	$55,030
C12	Retirement (Employer's Share)	$95,500
C13	Medical Insurance (Employer's Share)	$129,930
C14	Other	$7,091
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$287,551
C16	Total Staff Expenditures (C10 + C15)	$932,750

Other Operations

C17	Building Repair	$48,364
C18	Building Maintenance	$21,116
C20	Office Supplies, Program Supplies, Postage	$33,957
C21	Insurance	$34,925
C22	Public Relations	$1,498
C23	Utilities	$96,984
C24	Professional Fees	$6,807
C25	Audit Fee	$8,550
C25a	Fiscal Year that Audit Covers	FY 2011-2012
C26	What year was the library's last long range plan adopted?	2010
C27		$4,618

	Repair and Replacement of Furnishings	
C28	Other	$36,023
C29	Specify	Grant Expense/telephone voice lines
C30	Other	$61,546
C31	Specify	Contracts
C32	Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	$354,388
C33	Bookmobile/Extended Services	$80
C34	Continuing Education	$7,278
C35	Operating Expenditures for Electronic Access	$24,519
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	$1,452,228

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	$101,458
C38	Debt Service	$859,384

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public

library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C39a	Local - Capital Revenue	$0
C39b	State - Capital Revenue	$43,000
C39c	Federal - Capital Revenue	$0
C39d	Other - Capital Revenue	$0
C39	Total Capital Revenue (C38a through C38d)	$43,000
C40	Income from loans, bond issues, or other income not reported elsewhere	$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Burnside
E2	Street Address	85 E. French Ave.
E3	City	Burnside
E4	Zip Code	42519
E6	Phone	(606) 561-5287
E7	Fax	(606) 561-5287
E8	Square Footage	5,964
E10	Number of Groups Using Meeting Room	52
E11	Number of Meetings Held	142
E12	Library Visits	11,858
E13	Number of Registered Users	800
E14	Users of Public Internet Computers per Year	2,900
E15	Reference Transactions	1,551
E16a	Sunday Opening Time	Closed

E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	10:00
E16e	Monday Closing Time	5:00
E16f	Hours	7.00
E16g	Tuesday Opening Time	10:00
E16h	Tuesday Closing Time	7:00
E16i	Hours	7.00
E16j	Wednesday Opening Time	10:00
E16k	Wednesday Closing Time	5:00
E16l	Hours	7.00
E16m	Thursday Opening Time	10:00
E16n	Thursday Closing Time	7:00
E16o	Hours	9.00
E16p	Friday Opening Time	10:00
E16q	Friday Closing Time	5:00
E16r	Hours	7.00
E16s	Saturday Opening Time	9:00
E16t	Saturday Closing Time	12:00
E16u	Hours	3.00
E17.3	Number of Weeks Branch Library is Open	50
E1	Branch Library Name	Science Hill
E2	Street Address	215 E. Main St.
E3	City	Science Hill
E4	Zip Code	42553
E6	Phone	(606) 423-4221
E7	Fax	(606) 423-4221
E8	Square Footage	2,640
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	12,492
E13	Number of Registered Users	501
E14	Users of Public Internet Computers per Year	4,733
E15	Reference Transactions	1,209
E16a	Sunday Opening Time	Closed

E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	10:00
E16e	Monday Closing Time	5:00
E16f	Hours	7.00
E16g	Tuesday Opening Time	10:00
E16h	Tuesday Closing Time	7:00
E16i	Hours	9.00
E16j	Wednesday Opening Time	10:00
E16k	Wednesday Closing Time	5:00
E16l	Hours	7.00
E16m	Thursday Opening Time	10:00
E16n	Thursday Closing Time	7:00
E16o	Hours	9.00
E16p	Friday Opening Time	10:00
E16q	Friday Closing Time	5:00
E16r	Hours	7.00
E16s	Saturday Opening Time	9:00
E16t	Saturday Closing Time	12:00
E16u	Hours	3.00
E17.3	Number of Weeks Branch Library is Open	50
E1	Branch Library Name	Nancy
E2	Street Address	P.O. Box 88 Mill Springs Plaza
E3	City	Nancy
E4	Zip Code	42544
E6	Phone	(606) 636-4241
E7	Fax	(606) 636-4241
E8	Square Footage	1,580
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	10,361
E13	Number of Registered Users	574
E14	Users of Public Internet Computers per Year	2,326
E15	Reference Transactions	723
E16a	Sunday Opening Time	Closed

E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	10:00
E16e	Monday Closing Time	5:00
E16f	Hours	7.00
E16g	Tuesday Opening Time	10:00
E16h	Tuesday Closing Time	7:00
E16i	Hours	9.00
E16j	Wednesday Opening Time	10:00
E16k	Wednesday Closing Time	5:00
E16l	Hours	7.00
E16m	Thursday Opening Time	10:00
E16n	Thursday Closing Time	7:00
E16o	Hours	9.00
E16p	Friday Opening Time	10:00
E16q	Friday Closing Time	5:00
E16r	Hours	7.00
E16s	Saturday Opening Time	9:00
E16t	Saturday Closing Time	12:00
E16u	Hours	3.00
E17.3	Number of Weeks Branch Library is Open	50
E1	Branch Library Name	Shopville
E2	Street Address	144 Shopville Rd.
E3	City	Somerset
E4	Zip Code	42503
E6	Phone	(606) 274-1671
E7	Fax	(606) 274-1671
E8	Square Footage	2,468
E10	Number of Groups Using Meeting Room	10
E11	Number of Meetings Held	98
E12	Library Visits	6,192
E13	Number of Registered Users	444
E14	Users of Public Internet Computers per Year	2,944
E15	Reference Transactions	1,219
E16a	Sunday Opening Time	Closed

E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	10:00
E16e	Monday Closing Time	5:00
E16f	Hours	7.00
E16g	Tuesday Opening Time	10:00
E16h	Tuesday Closing Time	7:00
E16i	Hours	9.00
E16j	Wednesday Opening Time	10:00
E16k	Wednesday Closing Time	5:00
E16l	Hours	7.00
E16m	Thursday Opening Time	10:00
E16n	Thursday Closing Time	7:00
E16o	Hours	9.00
E16p	Friday Opening Time	10:00
E16q	Friday Closing Time	5:00
E16r	Hours	7.00
E16s	Saturday Opening Time	9:00
E16t	Saturday Closing Time	12:00
E16u	Hours	3.00
E17.3	Number of Weeks Branch Library is Open	50
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	166.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	200.00
E18	Number of Branches	4
E19	Total Annual Hours Open	8,300.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	G0425
F2	Vehicle Year, Make, and Model	2009 Honda Odyssey
F3	Mileage on Odometer	27,598
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	11

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	W3322
G2	Serial Number	5BJP42V443397713
G3	Vehicle Year, Make, and Model	2004
G4	Owner of Vehicle	state
G5	Bookmobile Visits (number of persons entering the bookmobile)	770
G6	Number of Registered Users	147
G7	Users of Public Internet Computers per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	Closed
G9b	Monday - Daily Hours Open to the Public	Closed
G9c	Tuesday - Daily Hours Open to the Public	0
G9d		0

	Wednesday - Daily Hours Open to the Public	
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	1

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Pulaski Co. Public
H2	Street Address	304 South Main Street
H3	City	Somerset
H4	Zip Code	42501
H6	Phone	(606) 679-8401
H7	Fax	(606) 679-1779
H8	Square Footage	45,750
H10	Number of Groups Using Meeting Room	95
H11	Number of Meetings Held	435
H12	Library Visits	221,469
H13	Number of Registered Users	14,571

H14	Users of Public Internet Computers per Year	59,380
H15	Reference Transactions	4,868

Hours Open to the Public

H16a	Sunday Opening Time	Closed
H16b	Sunday Closing Time	Closed
H16c	Hours	0.00
H16d	Monday Opening Time	9:00
H16e	Monday Closing Time	7:00
H16f	Hours	10.00
H16g	Tuesday Opening Time	9:00
H16h	Tuesday Closing Time	7:00
H16i	Hours	10.00
H16j	Wednesday Opening Time	9:00
H16k	Wednesday Closing Time	7:00
H16l	Hours	10.00
H16m	Thursday Opening Time	9:00
H16n	Thursday Closing Time	7:00
H16o	Hours	10.00
H16p	Friday Opening Time	9:00
H16q	Friday Closing Time	7:00
H16r	Hours	9.00
H16s	Saturday Opening Time	9:00
H16t	Saturday Closing Time	5:00
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	57.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	45,750
I2	Branch Libraries (sum of E8 branch data)	12,652
I3	Total (I1 + I2)	58,402

No. of Groups Using Meeting Room

I7	Main Library (from H10)	95
I8	Branch Libraries (sum of E10 branch data)	62
I9	Total (I7 + I8)	157

Number of Meetings Held

I10	Main Library (from H11)	435
I11	Branch Libraries (sum of E11 branch data)	240
I12	Total (I10 + I11)	675

Library Visits

I13	Main Library (from H12)	221,469
I14	Branch Libraries (sum of E12 branch data)	40,903
I15	Bookmobiles (sum of G5 branch data)	770
I16	Total (I13 + I14 + I15)	263,142

Number of Registered Users

I17	Main Library (from H13)	14,571
I18	Branch Libraries (sum of E13 branch data)	2,319
I19	Bookmobiles (sum of G6 branch data)	147
I20	Total (I17 + I18 + I19)	17,037

Users of Public Internet Computers per Year

I21	Main Library (from H14)	59,380
I22	Branch Libraries (sum of E14 branch data)	12,903
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	72,283

Reference Transactions

I25	Main Library (from H15)	4,868
I26	Branch Libraries (sum of E15 branch data)	4,702
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	9,570

Public Service Hours per Year

I29	Main Library (H17 * H18)	2,964.00

I30	Branch Libraries (sum of E17 branch data * E17.3a)	8,300.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	11,264.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	0
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	1.88
J4	Number of Librarians with a Bachelor's Degree in Library Science	0.93
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	1.88
J6	Number of Librarians with Less Than a Bachelor's Degree	8.19
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	12.88
J8	All Other Paid Staff	17.13
J9		30.01

Total Paid Employees
(J7 + J8):

Library Collection (K1 -K17)
Book Collection

K1	Adult Fiction	40,685
K2	Adult Nonfiction	23,817
K3	Juvenile Fiction	24,000
K4	Juvenile Nonfiction	9,898
K5	Total (K1 + K2 + K3 + K4)	98,400

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	58,851

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local/Other Cooperative Agreements	1
K7b	State (State Government or State Library) ** Include 30 KYVL databases **	30
K7	Total Licensed Databases (K7a+K7b)	31
K9	Audio - Physical Units	3,883
K10	Audio - Downloadable Units	20,822

K13	Video - Physical Units	9,483
K14	Video - Downloadable Units	10,046
K15	Other Material in Collection	870
K16	Current Print Serial Subscriptions	180
K17	Book/Serial Volumes (K5 + K16)	98,580

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	85,173
L2	All Branches	30,754
L3	Bookmobile/Outreach	13
L4	Total (L1 + L2 + L3)	115,940

Book Circulation Adult Nonfiction

L5	Main Library	34,398
L6	All Branches	2,640
L7	Bookmobile/Outreach	2
L8	Total (L5 + L6+ L7)	37,040

Book Circulation Juvenile Fiction

L9	Main Library	48,969
L10	All Branches	7,820
L11	Bookmobile/Outreach	62
L12	Total (L9 + L10+ L11)	56,851

Book Circulation Juvenile Nonfiction

L13	Main Library	17,110
L14	All Branches	1,470
L15	Bookmobile/Outreach	56
L16	Total (L13 + L14 + L15)	18,636

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	185,650
L18	All Branches (L2 + L6 + L10 + L14)	42,684
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	133

L20   Total (L4 + L8 + L12+ 228,467
        L16)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books
L21   Main Library   10,491
L22   All Branches   1,074
L23   Bookmobile/Outreach   0
L24   Total (L21 + L22 +   11,565
        L23)

Audiovisual Circulation Other Audio
L25   Main Library   4,198
L26   All Branches   37
L27   Bookmobile/Outreach   0
L28   Total (L25 + L26 +   4,235
        L27)

Audiovisual Circulation Videos
L29   Main Library   52,266
L30   All Branches   8,789
L31   Bookmobile/Outreach   0
L32   Total (L29 + L30 +   61,055
        L31)

Audiovisual Circulation Other
L33   Main Library   218
L34   All Branches   3
L35   Bookmobile/Outreach   0
L36   Total (L33 + L34 +   221
        L35)

Audiovisual Circulation Total
L37   Main Library (L21 +   67,173
        L25 + L29 + L33)
L38   All Branches (L22 +   9,903
        L26 + L30 + L34)
L39   Bookmobile/Outreach
        (L23 + L27 + L31 +   0
        L35)
L40   Total (L24 + L28 +   77,076
        L32 + L36)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another

library.

Other Materials

L41	Main Library	4,829
L42	All Branches	6,267
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	11,096

Total Circulation

L45	Main Library (L17 + L37 + L41)	257,652
L46	All Branches (L18 + L38 + L42)	58,854
L47	Bookmobile/Outreach (L19 + L39 + L43)	133

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

| L48 | Circulation of Electronic Materials - The total annual circulation of all electronic materials | 14747 |
| L49 | Total (L20 + L40 + L44 + L48) | 331,386 |

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE:This includes books and audiovisual material already counted in previous fields L9 - L16)

L50	Main Library	69,814
L51	All Branches	9,575
L52	Bookmobile/Outreach	118
L53	Total (L50 + L51 + L52)	79,507

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

| M1 | Freegal - Number of Downloads | 0 |
| M2 | Other Downloadable Music Services Similar to Freegal - Number of Downloads | 0 |

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	400
N2	Nonprint	0
N3	Total (N1 + N2):	400

Borrowed From

N4	Print	2,414
N5	Nonprint	22
N6	Total (N4 + N5):	2,436

Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Infant/Toddler - *number of programs*

O1	Main Library	160
O2	All Branches	0
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	160

Infant/Toddler - *number of attendees*

O5	Main Library	9,432
O6	All Branches	0
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	9,432

Preschool - *number of programs*

O9	Main Library	1,023
O10	All Branches	142
O11	Bookmobile/Outreach	0
O12	Total (O9 + O10 + O11)	1,165

Preschool - *number of attendees*

O13	Main Library	21,972
O14	All Branches	1,015
O15	Bookmobile/Outreach	0
O16		22,987

Total (O13 + O14 + O15)

Elementary School - *number of programs*

O17	Main Library	420
O18	All Branches	45
O19	Bookmobile/Outreach	10
O20	Total (O17 + O 18 + O19)	475

Elementary School - *number of attendees*

O21	Main Library	34,069
O22	All Branches	752
O23	Bookmobile/Outreach	260
O24	Total (O21 + O22 + O23)	35,081

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	696
O26	All Branches	40
O27	Bookmobile/Outreach	0
O28	Total (O25 + O26 + O27)	736

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	10,599
O30	All Branches	177
O31	Bookmobile/Outreach	0
O32	Total (O29 + O30 + O31)	10,776

Other Children's Programs - *number of programs*

O33	Main Library	352
O34	All Branches	27
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	379

Other Children's Programs - *number of attendees*

O37	Main Library	26,347
O38	All Branches	742
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	27,089

Adult Programs - *number of programs*

O41	Main Library	274
O42	All Branches	320
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	594

Adult Programs - *number of attendees*

O45	Main Library	3,787
O46	All Branches	1,499
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	5,286

Other Programs - *number of programs*

O49	Main Library	14
O50	All Branches	0
O51	Bookmobile/Outreach	0
O52	Total (O49 + O50 + O51)	14

Other Programs - *number of attendees*

O53	Main Library	195
O54	All Branches	0
O55	Bookmobile/Outreach	0
O56	Total (O53 + O54 + O55)	195

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	2,939
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	574
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	10
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	3,523

Total Program Attendance:

O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	106,401
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	4,185
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	260
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	110,846

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	Walking Dead
P2	Type of Work	Book
P3	Grounds for Challenge	Unsuited to Age Group
P4	Initiator of Challenge	Patron
P5	Status of Material	Unknown
P6	Comments	The book is still under review by our book review committee
P1	Title of Challenged Work	I Lego N.Y.
P2	Type of Work	Book
P3	Grounds for Challenge	Unsuited to Age Group
P4	Initiator of Challenge	Parent
P5	Status of Material	Material(s) Retained
P6	Comments	Patron complained because board book referred to alcohol. Did not believe it was appropriate for an easy reader. Book has been moved to junior Fiction
P1	Title of Challenged Work	The toughest Indian in the World
P2	Type of Work	Book
P3	Grounds for Challenge	Sexually Explicit
P4	Initiator of Challenge	Parent
P5	Status of Material	Material(s) Retained
P6	Comments	Parent complained about sexual relations in the book and was afraid child would act out. Book was reviewed and moved to the teen department

Technology (Q1 - Q4)

Q1	Number of Internet Computers Used by General Public	76
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	181
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

Planning and Evaluation (S1)

S1	Describe the current status of your total library program. Please include a statement of	""Our Library was challenged in 2012 by a local tea party group that was opposed to our .1 increase in our property tax rate. The group carried a petition to obtain signatures to have our special taxing district dissolved. A public

the property acquired by devise, bequests, purchase, gift, or otherwise during the fiscal year (KRS 173.770).

meeting was held with members of the community and also KDLA representatives informing the group that if the petition was successful, it would ultimately lead to the closing of the library. Because of the bond issues, the district would remain intact until all the bonding was satisfied which meant all the libraries assets would be sold. 1 week before the petition was due to be turned into the County Court Clerk's office, the group decided they would not continue. The petition was destroyed. The library has participated in the local Market on Main by setting up an information table and distributing free popcorn. We are continuing to show a "family friendly" movie one time per month. The library purchased an I-pad and Square reader. This will enable us to collect credit card payment for fines and lost items. A cell phone/device charging station was donated to the library by a local insurance company. The device has charging cords for multiple devices. The library is partnering with the Dolly Parton Imagination Library to put books in the hands of all children in the county from birth up to age 5. First Lady of Kentucky Jane Beshears was on hand for the kick-off of the event. The library sponsored a Pre-School and childcare Palooza. Childcare providers and others set up tables for parents and children to come to in order to see what is available in our community. The library's Literacy Bell Ringing was in jeopardy since school systems no longer had money to pay for buses to transport kids to the library for the event. The library applied for the TJ Maxx Foundation grant of $5,000, and was awarded the grant. We also approached our local Wal-Mart for their support. They awarded us $3,700.00 for the program. Our children's department librarian attended family reading nights at various schools around the county, Senior Citizens Center, morning and noon Rotary Club, chamber of Commerce, local hospital for expectant mother's group, Interagency, Grandparents meeting, and community forums at the Health Department. Our teen librarian instructed a Video Creation class at Somerset High School during their spring semester on Thursday nights as part of their afterschool program. The teen librarian held a 21st century Somerset Literacy Camp for middle schoolers in the City School System. This program lasted one week. They also visited all the local schools and private schools promoting library services and resources. Once a month, teen service staff visits Middle and High schools for book talks and to inform students about the Ky. Virtual Library, Boolean searching and MLA citation. The teen dept in collaboration with Southwestern High School created and presented a

program on digital copyright as part of an ongoing effort to inform students about digital citizenship. BTOP (Broadband Technology Opportunities Program) Grant classes have continued this year with 1,108 people attending. As a way to attract patrons that normally does not use the library, we set up an information table at Wal-Mart, passing out literature focusing on Computer classes. We worked with McCreary County and offered 2 classes at the local mall and will be continuing those classes. Our children's department received a PRIDE educational grant for our PRIDE Club. The library is offering different types of programming to attract individuals to the library. A local square dance group Somer-sets performed, book signing events, 202nd Kentucky National Guard Woodwind Quintet and a local singing group Pleasant Company. The library hosted Author Alicia Whitaker and invited middle School children in from the city and county school system. Our library was chosen by our Congressman Hal Rogers to receive books that he receives from the Library of Congress. Around 100 books were presented. Library staff participated in the Downtown Historical Walking Tour for 4th graders from the city school system. Our Summer Reading Program received various donations from the Community. Community Trust Bank donated $100.00; Southeastern SHRM, $100.00; private donor, $200.00; East Ky. Power, $250.00; and TTAI, $1,500.00. The Summer Reading Program received the Dollar General Grant in the amount of $2,000. This was used to purchase books and prizes. The library also received the "Fuel the Mind Grant" in the amount of $6,450. At the Library's Annual Staff Christmas get-together, several staff members were given years of service awards; Carol Sexton, 15 years; Melanie Taylor, 5 years; Peggy Boshears, 10 years; Lindsey Meade, 5 years. Linda Vanhook, bookkeeper, retired with 6 years of service. Two Library Board members, Elaine Wilson and Jerry Claunch, attended the spring Kentucky Public Library Conference and received their Board Certification. The library had 2 library employees, Kelley Tackett and Emily Mankin complete requirements for their para-professional certification. Melanie Taylor and Lindsey Meade are taking classes working toward their para-professional certification. The library had an event naming the Community Room at the main library in honor of Judith Burdine and her service to the citizens of Pulaski County as Director of the library for 36 years. The Burnside Branch Library hosted an event naming their community room in honor of Dr. Velma Perkins, a retired education and library supporter. ""

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Model Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Current Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Monday
V1.2	Week	Second Week
V1.3	Time	9:00 AM - 9:30 AM

President or Chair

V2.1	Name:	Elaine Wilson
V2.2	P.O. Box or Street:	205 W. Limestone St.
V2.3	City:	Somerset
V2.4	Zip:	42501
V2.5	Phone:	(606) 679-4155
V2.6	Term Expires (MM/DD/YYYY):	04/11/2016
V2.7	Term	Second Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Vice President or Vice Chair

V3.1	Name:	John T. Mandt
V3.2	P.O. Box or Street:	203 W. Columbia St.

V3.3	City:	Somerset
V3.4	Zip:	42501
V3.5	Phone:	(606) 679-3504
V3.6	Term Expires (MM/DD/YYYY):	04/11/2016
V3.7	Term	Second Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	10
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Secretary

V4.1	Name:	Jerry Claunch
V4.2	P.O. Box or Street:	159 Enchanted Dr.
V4.3	City:	Somerset
V4.4	Zip:	42503
V4.5	Phone:	(606) 678-6602
V4.6	Term Expires (MM/DD/YYYY):	04/11/2014
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	12
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Treasurer

V5.1	Name:	Heidi Schultz Powers
V5.2	P.O. Box or Street:	123 Driftwood Dr.
V5.3	City:	Somerset
V5.4	Zip:	42503
V5.5	Phone:	(606) 678-8171
V5.6	Term Expires (MM/DD/YYYY):	04/11/2017
V5.7	Term	First Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	2
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Member

V6.1	Name:	Mark Isham
V6.2	P.O. Box or Street:	104 Jarvis Ave.
V6.3	City:	Somerset
V6.4	Zip:	42501
V6.5	Phone:	(606) 678-8330
V6.6	Term Expires (MM/DD/YYYY):	04/11/2017
V6.7	Term	First Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	2
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

Authorization.

Does Your Library Wish To Apply For State Support?	Yes ☒	No ○

This Report Has Been Completed by:

Name	Position	Date
Charlotte Keeney	Director	8-20-13

This Report Has Been Reviewed by:

Library Director	Date
Charlotte Keeney	8-20-13

I hereby certify that to the best of my knowledge the information contained in the **Annual Report Of Public Libraries - Application For State Support** is true for

_____ Pulaski _____ County for the fiscal year ending June 30, 2013.

President/Chair, Library Board:

Elaine A. Wilson

Date signed (This signature must be notarized):

8/20 – 2013

Notary: (Notary can not be a signatory for any other position on this page)

My Commission Expires:

1-22-17

I Hereby Acknowledge Receipt of Certified Annual Report

City Clerk:

I Hereby Acknowledge Receipt of Certified Annual Report

County Clerk: Ralph Troxtell

I Hereby Acknowledge Receipt of Certified Annual Report

County Judge Executive: Barty Bullock

I Hereby Acknowledge Receipt of Certified Annual Report

Mayor: